

**NORTH PLAINS GROUNDWATER CONSERVATION DISTRICT
POSITION DESCRIPTION**

POSITION: Natural Resource Specialist

REPORTING SUPERVISOR: Aquifer Science – Field Operations Manager

BASIC FUNCTION:

This position is responsible for performing District field services.

GENERAL DESCRIPTION:

Conducts field inspections and technical work related to district rule compliance and accurately report observations; conducts water quality sampling, water flow testing, and water level measurements from water wells; updates and maintains records for assigned program areas; installs and maintains field equipment associated with assigned program areas; assists staff and cooperators regarding district conservation education programs; and performs other duties as scheduled by the GIS and Natural Resource Program Coordinator.

EDUCATIONAL/EXPERIENCE REQUIREMENTS:

Prefer an associate degree or equivalent experience and training, a valid Texas driver's license and a safe driving record. Possess mechanical aptitude and the ability to work with little direct supervision. Must be able to work well with District staff and groups or individuals with diverse interests; have some familiarity with computers in data entry, record keeping and summary report writing. Experience related to agricultural or industrial operations a plus.

PHYSICAL REQUIREMENTS:

Job performance may require: occasional lifting of items such as mechanical equipment, tools, etc. with weights generally not exceeding 50 pounds; considerable walking, standing, stooping, and bending; some occasional irregular work hours and occasional long workdays seldom amounting to more than 50 hours in one work week. The job has low to moderate levels of stress. The job is performed primarily in a field environment with infrequent and short periods in an office.

SUCCESS AT NORTH PLAINS GROUNDWATER CONSERVATION DISTRICT

To be successful, the candidate must be ambitious, patient, and team oriented. As an employee of the district, success evolves around increasing your value and abilities to the company through training and educational opportunities.

**NORTH PLAINS GROUNDWATER CONSERVATION DISTRICT
ACCOUNTABILITIES**

POSITION: Natural Resource Specialist

REPORTING SUPERVISOR: Aquifer Science – Field Operations Manager

PRINCIPLE ACCOUNTABILITIES:

1. Conducts field inspections and technical work related to district rule compliance and accurately reporting observations.
2. Conducts water quality sampling, water flow testing, and water level measurements from water wells.
3. Updates and maintains records for assigned program areas.
4. Installs and maintains field equipment associated with assigned program areas.
5. Assists staff and cooperators regarding district conservation education programs.
6. Fosters a professional working environment and maintains a positive attitude while conducting District business. This includes, but is not limited to, establishing, and maintaining a cooperative working relationship with District personnel, district board members, and the public.
7. Adheres to all District policies, rules and procedures, as well as state laws governing District operations.
8. Performs other tasks or assignments as requested by the Aquifer Science – Field Operations Manager

Signature of Employee

Date