

General Manager Pineywoods Groundwater Conservation District

Job Title: General Manager
Full time: Full Time Position
FLSA: Exempt
Salary: \$60k - \$75k DOQE
Position Open Until Filled

Description:

This position functions as the chief operating officer responsible for managing all district operations in fulfilling the mission of providing for the conservation, preservation, protection, recharging, and prevention of waste of groundwater within the district. Jurisdictional area includes Angelina and Nacogdoches counties with the office located in Nacogdoches. Position reports to and is directed by the board of directors.

Qualifications:

- Bachelor's degree or the equivalent combination of education and experience in geology, water resources, agriculture, engineering, public administration or related field.
- Demonstrable experience in management of programs, budgets, and personnel; accounting; field work including inspections/investigations; and presentations.
- Must have a valid Texas Driver's License.
- Must pass a background check and be bondable.
- Knowledge of water rights and regulations in Texas is preferred.
- Knowledge of water quality testing and analysis is preferred.
- Ability to exercise initiative and independent judgement.
- Must live within or relocate within the district boundary.

Major Duties:

- Interpret and implement the policies and rules of the District and the governing statutes such as Texas Water Code, Chapter 36.
- Oversight of water well registration and permitting.
- Provide leadership in advocating for legislation, policies, and regulations that benefit the District's interests.
- Provide guidance on management issues and policies related to water rights, groundwater supply, and groundwater protection.
- Responsible for education and outreach programs.
- Manage District finances in accordance with the approved budget.
- Maintain District Management Plan in accordance with state law.

- Lead and conduct District board meetings and public hearings in accordance with State law.
- Develop and maintain relationships with producers, affiliated water agencies, local governments, elected officials and other stakeholders in fulfilling the District Mission.
- Participate in business meetings, hearings, legislative sessions, conferences, seminars, boards, panels, regional planning groups, working groups and committees to represent and advocate for the district's interests.
- Serve as primary media and information contact.
- Travel and conduct onsite field work including well inspections, investigations, data collection, etc.
- Maintain the District well plugging program.
- Maintain well database and mapping.
- Travel is required to fulfill the responsibilities of this position.
- Other duties as assigned.

Physical Demands:

Must be physically capable to perform strenuous outdoor activities, walking and negotiating fences and other obstacles in all weather conditions.

The application form can be found at www.pgcd.org/

Submit completed application and resume to:

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