

Blanco Pedernales Groundwater Conservation District

Job Posting

Position:	General Manager Blanco Pedernales Groundwater Conservation District
Compensation:	Competitive salary and benefit package
Posting Date:	February 27, 2024
Closing Date:	Open until filled

Background:

The Blanco Pedernales Groundwater Water Conservation District (“District”) was created under the Texas Water Code Chapter 36 petition process. On January 2001, Blanco County voters approved the creation of the District. The District boundaries are coterminous with Blanco County.

The District was created for the purpose of conserving, preserving, recharging, controlling subsidence, protecting and preventing waste of groundwater in the aquifers, and to implement proper management techniques to address local groundwater conditions within Blanco County.

JOB SUMMARY:

The District is currently seeking candidate for the position of General Manager (“GM”) for the District. The GM of the District functions as the chief operating office responsible for managing all District operations. The GM reports to, and is directed by, the Board of Directors and is responsible for the overall operations and day-to-day activities of the District.

Responsibilities include but not limited to the following:

- Implementation of the policies and rules of the District. The GM is the primary representative for the District on matters concerning the rules and/or policies of the District and governing statutes such as Texas Water Code, Chapter 36. It is the responsibility of the GM to see that the rules and polices of the District are expressed to the general public and staff.
- Responsible for the design, development and implementation of policies approved by the Board of Directors.
- Informs Board members of water related legislation, news and issues; develops recommendations for polices and studies regarding protections and management of groundwater.
- Prepares and updates documents such as annual report, management plan, drought management plan, rules as needed.

- Provides guidance to the District in dealing with management issues and polices related to groundwater and overall protection of groundwater resources.
- Develops and maintains relationships with producers, local government entities, elected officials, and other stakeholders to ensure successful protection of groundwater resources.
- Working knowledge of Texas groundwater programs, legislations and regulations.
- Develops and maintains relationships with affiliated water agencies including but not limited to:
 - Texas Water Development Board
 - Texas Commission on Environmental Quality
 - Regional Water Planning Group (Region K)
 - Groundwater Management Area 9 (GMA 9)
 - Texas Alliance of Groundwater Districts
 - Texas Railroad Commission
- Conducts field work such as water level monitoring, well inspections and investigations.
- Oversees registering and permitting wells.
- Oversees entering collected information and maintaining well database of existing and newly constructed water wells.
- Oversees maintenance of database and preparation of maps and other GIS data.
- Familiar with interpretation of groundwater modeling, aquifer studies, identifying District science and data needs, and guiding a Board of Directors in science based decision making.
- Manages District finances and monitors annual budget.
- Coordinates preparation of information for District Board meetings and posting of legal notices; ensures proper recording of Board meetings and related actions.
- Coordinates with District's legal counsel and technical consultants on issues as needed.
- Speaking and educational engagements, and using other opportunities to publicize groundwater conservation issues.
- Hires, trains, supervise and assist staff as needed.
- Other duties as assigned.

QUALIFICATIONS:

Education

- Bachelor degree in water resources or related field preferred, such as engineering, hydrogeology, geology or environmental science.

Experience

- Experience of five (5) years in public or private sector working directly on groundwater-related issues.

- Knowledge of groundwater resources, geology of the Texas Hill Country, or science preferred.
- An understanding of water resources management and issues with preference given to those with hydrological, geological, biological science or chemistry Background.
- Experience in financial management, including budgeting and accounting with automated systems.
- Strong oral, written, and organizational skills.
- Public relations skills.
- Computer skills with experience in: Word, Excel, Power Point and GIS Mapping.
- Ability to support and take direction from a five (5) member Board of Directors;
- Ability to exercise initiative, independent judgment and responsibility;
- A valid Texas driver's license.

TO APPLY:

The District is an equal opportunity employer. All qualified and interested candidates should submit their resume and a one-page cover letter describing how they are best qualified for this position.

Resume and cover letter can be submitted via direct mail or email:

Jimmy Klepac, Board President
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PO Box 1516
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Email to: jimmy@klepac.com