



2023 TEXAS GROUNDWATER SUMMIT

Hyatt Regency Hill Country • San Antonio, TX • August 29-31

FREQUENTLY ASKED QUESTIONS

What email address should I provide? On the first page, enter the email address that you'd like registration correspondence like invoices to go to. You'll have the opportunity later on each registration form to enter an additional email to receive attendee-specific details as we get closer to the event. If you're a TAGD member, use the email address associated with your WildApricot account.

I'm a TAGD member, why can't I select the members-only option? Not all staff at TAGD member districts or organizations have established member logins for this system. Ask your organization's primary TAGD contact to register you, or email TAGD [here](#) to request your own WildApricot member profile.

How do I register more than one person from my organization? Fill in the primary person's information first, then click "Add Guest" at the bottom of the page. Fill in the form for the second person, and click "Done." You'll see the primary registration fields on top and the guest registration summarized under "Guests Registration." Click "Add Guest" for any additional attendees, and click "Next" when you're done.

What if I want to bring someone to the receptions with me? You may add a spouse or travel companion (for social purposes only, not affiliated with your organization) for \$85 in the optional Spouse/Travel Companion Registration section.

What are the payment options? On the next screen, review the registration details. Click "Invoice Me" to pay by check, and click "Pay Online" to submit credit card payment. Each registration incurs a flat \$10 administrative fee, regardless of payment method. Please note - for certain systems and users, the online checkout process may require a PayPal login before accepting a credit card payment. Please know this is not under our control and is dependent on browser cookies and other factors. If that is required at the end of your transaction and you choose not to proceed, you may send a check instead. You'll receive a registration pending email within 20 minutes with a link to your invoice.

I followed all of these instructions and still had a problem or can't figure out what to do, who can help me? Email the TAGD event staff [here](#) and Annick or Julia will assist you.



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HOW TO REGISTER FOR THE TEXAS GROUNDWATER SUMMIT

Step 1: Click "Register."

2023 Texas Groundwater Summit

Start: 29 Aug 2023 1:00 PM
 End: 31 Aug 2023 12:15 PM
 Location: Hyatt Regency Hill Country Resort, 9800 Hyatt Resort Dr., San Antonio TX 78251

Registration
 (depends on selected options)

Base fee:

- A. TAGD Member Registration - Early Bird Discount - \$395.00
 Use the email address associated with your organization's TAGD membership to access member rates.
- B. Non-Member Registration - Early Bird Discount - \$445.00
- C. Agency/Non-Profit Registration - Early Bird Discount - \$395.00

Please read this important information before proceeding

Welcome to the registration portal for the 2023 Texas Groundwater Summit! This is for in-person registrations only, to register for the livestream click [here](#).

We recommend gathering a list of all your organization's registrants before proceeding. You'll be able to register multiple people at once - enter info for the main registrant and then click "Add Guest" for each additional conference attendee. TAGD members should log in with their email address to access member rates. Contact us if you have any issues.

Click [here](#) to view the schedule at-a-glance, and stay tuned for agenda updates in the coming months.

In addition to insightful keynote addresses, innovative research presentations, and intriguing panel discussions, each registration includes:

- Afternoon snack breaks on Tuesday and Wednesday
- Welcome Reception on Tuesday (bar, light appetizers)
- Grab-and-go breakfast on Wednesday and Thursday
- Happy Hour Reception on Wednesday (bar, light appetizers)
- Drinks & Desserts Networking Event on Wednesday evening

Register

Step 2: Enter the email address that you would like invoices and registration correspondence to go to, verify you are not a robot, and then click "Next."

NOTE: *If you are a TAGD member, use the email address associated with your WildApricot account. You will have the opportunity on the registration form to enter an additional email for attendee information.*

2023 Texas Groundwater Summit

Add to my calendar

Event 2023 Texas Groundwater Summit
 29 Aug 2023 1:00 PM - 31 Aug 2023 12:15 PM
 Location: Hyatt Regency Hill Country Resort, 9800 Hyatt Resort Dr., San Antonio TX 78251

Enter registrant email * Mandatory fields

* Email

I'm not a robot reCAPTCHA Privacy - Terms

Cancel Next



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Step 3: Select your registration ticket type, then click “Next.”

NOTE: *In this example you can see the person registering is NOT a member, and therefore option A is grayed out and unable to be selected. Not all staff at TAGD member districts or organizations have established member logins for this system. If your page looks like this, but you are a member, ask your organization's primary TAGD contact to register you, or email TAGD to request your own WildApricot member profile.*

IF your screen looks like this, you will need to login with your WildApricot credentials before moving forward.

2023 Texas Groundwater Summit ➔

Add to my calendar

Event 2023 Texas Groundwater Summit
 29 Aug 2023 1:00 PM - 31 Aug 2023 12:15 PM
 Location: Hyatt Regency Hill Country Resort, 9800 Hyatt Resort Dr., San Antonio TX 78251

Choose ticket type * Mandatory fields

- * Registration **A. TAGD Member Registration - Early Bird Discount - \$395.00**
⚠️ Only for certain membership levels. [Details](#)
 Use the email address associated with your organization's TAGD membership to access member rates.
- B. Non-Member Registration - Early Bird Discount - \$445.00**
- C. Agency/Non-Profit Registration - Early Bird Discount - \$395.00**

Cancel Back Next

2023 Texas Groundwater Summit ➔

Add to my calendar

Event 2023 Texas Groundwater Summit
 29 Aug 2023 1:00 PM - 31 Aug 2023 12:15 PM
 Location: Hyatt Regency Hill Country Resort, 9800 Hyatt Resort Dr., San Antonio TX 78251

Choose ticket type * Mandatory fields

Your email is already in our database. You can log in to auto-fill your contact information - and enable any member-only ticket types - or proceed with the registration without logging in.

Login

- * Registration **A. TAGD Member Registration - Early Bird Discount - \$395.00**
⚠️ Only for certain membership levels. [Details](#)
 Use the email address associated with your organization's TAGD membership to access member rates.
- B. Non-Member Registration - Early Bird Discount - \$445.00**
- C. Agency/Non-Profit Registration - Early Bird Discount - \$395.00**

Cancel Back Next



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Step 4: You should now see your selected ticket type at the top under the event details. Next, enter the registrant's information and scroll down filling in applicable details.

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[Add to my calendar](#)

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 29 Aug 2023 1:00 PM - 31 Aug 2023 12:15 PM
 Location: Hyatt Regency Hill Country Resort, 9800 Hyatt Resort Dr., San Antonio TX 78251

Ticket type B. Non-Member Registration - Early Bird Discount - \$445.00

Total amount \$445.00 (USD)

Enter registration information * Mandatory fields

Email

First Name

Last Name

Organization

Job Title

Phone Number

How should we expect to receive payment?

Credit Card Administrative Fee \$10.00 (USD)

Check Administrative Fee \$10.00 (USD)

This flat \$10 administrative fee covers registration platform costs and payment processing fees.

Step 5: At the bottom of the page you will see the option to add a Spouse/Travel Companion. You will also see the option to add additional registrants by clicking "Add guest." If you do not have any additional attendees to register click "Next" and skip to step 9.

NOTE: *The Spouse/Travel Companion is for social purposes only and not affiliated with your organization.*

(Optional) Spouse/Travel Companion Registration

Would you like to add a spouse/travel companion registration? [Clear selection](#)

No \$0.00 (USD)

Yes \$85.00 (USD)

Includes admission to receptions and luncheon for a spouse or travel companion, not affiliated with your district or company. To add a staff or board member, complete the Guest Registration at the bottom of this page.

If yes, please enter the spouse/travel companion name:

Guests registration

No guest registration entered OR

\$445.00 (USD) each



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Step 6: Enter the second person's registration information.

NOTE: You should see another ticket added to your total as "Guest (1)" at the top under the event details. If you added a Spouse/Travel Companion you should will see the reflected addition to "Extra costs." The "Extra costs" category also includes the flat \$10 administrative fee, regardless of payment method.

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Add to my calendar

Event 2023 Texas Groundwater Summit
 29 Aug 2023 1:00 PM - 31 Aug 2023 12:15 PM
 Location: Hyatt Regency Hill Country Resort, 9800 Hyatt Resort Dr., San Antonio TX 78251

Ticket type B. Non-Member Registration - Early Bird Discount - \$445.00

Guest (1) \$540.00 (USD)

Extra costs \$95.00

Total amount \$1,080.00 (USD)

Enter guest registration information * Mandatory fields

Email

First Name

Last Name

Organization

Job Title

Phone Number

How should we expect to receive payment?

Credit Card Administrative Fee \$10.00 (USD)

Check Administrative Fee \$10.00 (USD)

This flat \$10 administrative fee covers registration platform costs and payment processing fees.

Step 7: Just like when you registered for the first person, at the bottom of the page you will once again see the option to add a Spouse/Travel Companion for the second person. Select accordingly and then click "Done."

(Optional) Spouse/Travel Companion Registration

Would you like to add a spouse/travel companion registration? Clear selection

No \$0.00 (USD)

Yes \$85.00 (USD)

Includes admission to receptions and luncheon for a spouse or travel companion, not affiliated with your district or company. To add a staff or board member, complete the Guest Registration at the bottom of this page.

If yes, please enter the spouse/travel companion name:

Guests registration

No guest registration entered



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Step 8: You will then see the primary/first person's registration fields on top and the guest/second person registration at the bottom summarized under "Guest registration." Click "Add guest" for any additional attendees, and click "Next" when you are done.

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Event 2023 Texas Groundwater Summit
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 Location: Hyatt Regency Hill Country Resort, 9800 Hyatt Resort Dr., San Antonio TX 78251

Ticket type B. Non-Member Registration - Early Bird Discount - \$445.00

Guest (1) \$540.00 (USD)

Extra costs \$95.00

Total amount \$1,080.00 (USD)

Enter registration information * Mandatory fields

Email

First Name

Last Name

Organization

Job Title

Phone Number

NOTE: *If you need to make edits or remove the guest you can do so by clicking appropriately.*

Guests registration

| Name | Email | Price | |
|--|-----------------|---------------------|---|
| Oldenburg, Anna | Anna@frozen.net | \$540.00 (USD) | Edit Remove |
| <input type="button" value="Add guest"/> | | \$445.00 (USD) each | |



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Step 9: Lastly, you will review the registration details. Click "Invoice me" to pay by check, or click "Pay online" to submit credit card payment.

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[Add to my calendar](#)

Review and confirm

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 Location: Hyatt Regency Hill Country Resort, 9800 Hyatt Resort Dr., San Antonio TX 78251

Ticket type B. Non-Member Registration - Early Bird Discount - \$445.00

Guest (1) \$540.00 (USD)

Extra costs \$95.00

Total amount \$1,080.00 (USD)

Payment instructions TO SUBMIT YOUR REGISTRATION: Click "Invoice Me" to pay by check. Please make checks payable to Texas Alliance of Groundwater Districts, and send to TAGD, PO Box 90277, Austin, TX 78709.
 OR, click "Pay Online" to be directed to the online payment portal. Please note - for certain systems and users, the online checkout process may require a PayPal login before accepting a credit card payment. Please know this is not under our control and is dependent on browser cookies and other factors. If that is required at the end of your transaction and you choose not to proceed, you may send a check instead. You'll receive a registration pending email within 20 minutes with a link to your invoice.

OR

Cancel
Back
Invoice me
Pay online

Please Note: for certain systems and users, the online checkout process may require a PayPal login before accepting a credit card payment. Please know this is not under our control and is dependent on browser cookies and other factors. If that is required at the end of your transaction and you choose not to proceed, you may send a check instead. You'll receive a registration pending email within 20 minutes with a link to your invoice.

If you are still experiencing a problem or need help please email the [TAGD event staff](#) and we will assist you.