

TEXAS ALLIANCE OF GROUNDWATER DISTRICTS

Executive Committee Meeting
Tuesday, January 18, 2022, 2:00 PM
GoToMeeting Video Conference Call
Draft Minutes

- A. **Call to order & roll call.** President Amber Blount called the meeting to order at 2:00pm. Drew Satterwhite, Andy Garza, Diana Thomas, David Bailey, Kelley Cochran, Zach Holland, Ron Fieseler, Janet Adams, and Bobby Bazan were present. Also present were Executive Director Leah Martinsson and Programs & Operations Manager Julia Stanford.
- B. **Review and possible action on minutes of the December 13, 2021 meeting.** President Amber Blount presented the minutes from the Executive Committee meeting held on December 13, 2021. Zach Holland moved to approve the minutes as presented. Andy Garza seconded the motion. Motion carried unanimously.
- C. **Executive Director updates on TAGD activities.** Executive Director Leah Martinsson provided an update on recent TAGD activities, including the release of educational videos and printable resources, registration for the upcoming business meeting and GCD Boot Camp, committee updates, membership renewals, and legislative updates.
- D. **Discussion and possible action on FY22 Q1 finances.** Treasurer David Bailey presented the FY22 Q1 finances and reported that the Finance and Budget Committee voted to recommend approval for presentation to the membership at their recent meeting. He then invited Leah Martinsson to provide additional information on the finances. She reported that we received most of our membership income in this quarter, with all other expenses on track with or below what is expected. Leah explained that a few expense categories are actually negative because some of the income goes into those categories to offset expenses, like sponsorships for the business meeting reception, for example. David Bailey and Andy Garza asked if any unpaid members are in their TAGD areas. Ron Fieseler moved that the Executive Committee approve the Q1 finances for presentation to the full membership. Janet Adams seconded. Motion carried unanimously.
- E. **Discussion and possible action on FY20-21 Agreed Upon Procedures Report.** David Bailey presented the FY20-21 Agreed Upon Procedures Report to the committee and stated that the Finance & Budget Committee voted last week to recommend this report for the Executive Committee's approval. He then asked Leah Martinsson to provide some additional background. Leah shared the financial policy requirement of a biennial financial review and went over the review process and findings. The two findings were discrepancies in how membership dues and salaries were calculated, and Leah explained how the auditor calculated them compared with how TAGD's software calculates those amounts. Kelley Cochran made a motion

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that the Executive Committee approve the report for presentation to the full membership. Bobby Bazan seconded the motion. Motion carried unanimously.

F. Discussion and possible action on Honorary Membership for Joe B. Cooper.

Leah Martinsson reported that Dirk Aaron submitted an honorary membership nomination form for Joe B. Cooper. Drew Satterwhite made a motion to approve the nomination for presentation to the full membership for consideration. Andy Garza seconded the motion. Motion carried unanimously.

G. Discussion and possible action on other matters.

The committee discussed some logistical items for the upcoming Executive Committee/Finance & Budget Committee Retreat, including rooming preferences and payment arrangements. Diana Thomas shared that Scott Holland would be retiring in the coming months, and Winton Milliff will likely retire soon as well. Leah Martinsson reminded committee members to reach out to their TAGD areas about registering for the business meeting and GCD Boot Camp in February.

H. Adjournment.

David Bailey moved to adjourn and Andy Garza seconded the motion. President Amber Blount adjourned the meeting at 2:40pm.