

**REGION A PANHANDLE WATER PLANNING GROUP
REQUEST FOR QUALIFICATIONS – 2026 REGIONAL WATER PLAN**

The Region A Panhandle Water Planning Group acting through the Panhandle Regional Planning Commission (PRPC), is seeking proposals to provide professional services to assist in the sixth cycle of regional water planning and development of the 2026 Regional Water Plan for the Panhandle Water Planning Area (Region A). The successful firm(s) will demonstrate knowledge of large-scale water planning in general, the specific requirements of water planning as defined by 31 TAC Chapters 355, 357, and 358. Firm(s) with experience in the general geographic area and conditions of the Region A Planning Area are preferred.

- I. Statement of Qualifications – The Region A Panhandle Water Planning Group (PWPG), through the PRPC, is seeking to contract with a competent firm(s) or individual(s), with the necessary credentials and qualifications, that has specific experience and knowledge in providing technical services including research, analysis, and documentation in the field of large-scale water planning. Please provide with your statement of qualifications including the approach to executing the work associated with this project, a list of at least five (5) projects with a similar scope of work, resumes for team members associated with the project should you receive the contract award, and a list of proposed sub-consultants or team members who are or may be involved in your proposal.

- II. Scope of Services – Regional Water Plan Development
 1. Consultant will provide all required planning services in accordance with the developed Scope of Work for the Regional Water Plan except those services that have been specifically exempted. The Scope of Work may be viewed here: https://www.twdb.texas.gov/waterplanning/rwp/planningdocu/2026/rfa_docs.asp
 2. Consultant will provide the required coordination necessary in the development of the Regional Water Plan.
 3. Consultant will integrate and coordinate any work performed by local entities into the Regional Water Plan.
 4. Consultant will provide, at a minimum, monthly reporting to the Panhandle Water Planning Group on the progress of the regional water planning effort.
 5. Consultant will develop and present a draft Regional Water Plan to present to the Panhandle Water Planning Group.
 6. Consultant will assist with the adoption of the Panhandle Regional Water Plan.
 7. Consultant will ensure the Regional Water Plan adheres to the guidance principles and requirements as defined by 31 TAC Chapters 355, 357, and 358.
 8. Consultant will attend advisory meetings as necessary regarding tasks being performed separate from the Consultant’s contract.

- III. Submission
 1. Proposals will only be accepted from firms or individuals having requested an RFQ package. RFQ Packages are available by written request from the PRPC, contact information below. Faxed (806-373-3268) or emailed (dmeyer@theprpc.org) requests

will be accepted; however, the requesting entity must verify receipt. All inquiries and requests must be directed to the attention of Dustin Meyer (806-372-3381).

2. The deadline for responses to this request is **5:00 PM, Thursday, May 20, 2021**.

One (1) electronic copy in PDF format and five (5) hardcopies, which shall include four (4) bound copies and one (1) unbound copy by U.S. mail or FedEx/UPS of each submittal shall be mailed or delivered to:

Panhandle Regional Planning Commission
Attn: Dustin Meyer
PO Box 9257
Amarillo, TX 79105

Physical Address: 415 SW 8th Ave. Amarillo, TX 79101

Proposals received after the stated deadline will not be considered.

The Panhandle Water Planning Group reserves the right to negotiate with any and all individuals and firms that submit proposals and to award more than one contract or to award no contracts. All potential contracts and tasks arising from this RFQ are subject to approval by the Texas Water Development Board and are contingent upon receiving funding from the Texas Water Development Board for the approved tasks.