

TEXAS ALLIANCE OF GROUNDWATER DISTRICTS

Executive Committee Meeting

Wednesday, July 31, 2019 9:00 AM

Conference Call

Approved Minutes

- A. **Call to Order and Roll Call** President Dirk Aaron called the meeting to order at 9:01 AM and asked Executive Director Leah Martinsson to call roll. Members of the Executive Committee present included Dirk Aaron, Amber Blount, Zach Holland, Janet Adams, Diana Thomas, Greg Sengelmann, Lonnie Stewart, and Amanda Maloukis. Joe B. Cooper and Ron Fieseler were not present. Operations Director Beth Hood was also present.
- B. **Discussion and possible action on draft minutes.** President Dirk Aaron presented the draft minutes from the last meeting. Diana Thomas indicated that her name was left out of the Executive Committee members listed as present under Agenda Item A and requested a revision. Diana Thomas moved to approve the minutes with revisions. Greg Sengelmann seconded the motion. Motion carried unanimously.
- C. **Executive Director report.** Executive Director Leah Martinsson provided a report on TAGD activities, including a recent Executive Committee electronic vote approving a new associate (John Siefert with Groundwater Consultants, LLC) and selecting dates and a host location (Embassy Suites – Austin Central) for the FY20 January and May business meetings (Jan 30/31 and May 27/28). She updated the committee on a questionnaire sent out to the Legislative Committee, preparation of an article for the Texas Water Journal and upcoming speaking engagements, planning for the Groundwater Summit, and movement of certain TAGD funds from a savings account to a Certificate of Deposit and other income from FY18 from TAGD's checking to a savings account. No action was required.
- D. **Discussion and possible action on FY19 Q3 finances.** Treasurer Zach Holland presented the FY19 Q3 Finances as approved by the Finance Committee and provided a summary of the budget vs. actuals for FY19 Q3 for the group. Amanda Maloukis moved to approve the FY19 Q3 finances to be distributed to the membership. Greg Sengelmann seconded the motion. Motion carried unanimously.
- E. **Discussion and possible action on FY19 budget amendments.** Treasurer Zach Holland presented the Finance Committee's proposed FY19 budget amendments. The proposed amendment would move unused funds from several expense categories and transfer the funds to total personnel to cover an overage in that category. Amber Blount moved to approve the FY19 budget amendments as presented for distribution to the membership. Diana Thomas seconded the motion. Motion carried unanimously.

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- F. Discussion and possible action on FY20 financial review procedure.** Treasurer Zach Holland presented a proposal to conduct an “Agreed-Upon Procedures Report” by Montemayor Britton Bender PC. Zach indicated that currently every odd year TAGD has an audit conducted at a cost of around \$6,500. A financial review conducted under the Agreed-Upon Procedures Report would cost around \$3,500. Executive Director Leah Martinsson indicated that TAGDs current Financial Policy requires some type of financial review but does not specify that it must be an audit. Lonnie Stewart moved to approve Montemayor Britton Bender PC to conduct the TAGD FY18-19 financial review under the agreed-upon procedures report format. Janet Adams seconded the motion. Motion carried unanimously.
- G. Discussion and possible action on FY20 proposed budget** Treasurer Zach Holland presented the FY20 proposed budget as approved by the Finance Committee and provided a summary of the income and expenses for the group. Zach Holland indicated that the Audit/Tax return category would be reduced from \$7,500 to \$4,500 due to the approval of the new financial review procedure (agenda Item F above). Lonnie Stewart moved to approve the FY20 proposed budget to be distributed to the membership. Greg Sengelmann seconded the motion. Motion carried unanimously.
- H. Discussion and possible action on any other matters before the committee.** Dirk Aaron reported that Clearwater UWCD and Sandy Land UWCD will sponsor the Executive Committee/Finance Committee breakfast at the annual TAGD meeting. Leah Martinsson provided an overview of the TAGD August Business Meeting agenda. Dirk Aaron laid out the Nominating Committee’s officer recommendations: President – Steve Walthour, Vice President – Amber Blount, Treasurer – David Bailey, Secretary – Greg Sengelmann, Parliamentarian – Andy Garza. No action was required.
- I. Adjournment.** President Dirk Aaron adjourned the meeting at 10:27 AM.