

Texas Alliance of Groundwater Districts Regular Business Meeting

January 22, 2019 9:00 AM – 5:00 PM

Omni Southpark Hotel

Address , Austin, TX 78752

Agenda

Tuesday, January 22, 2019

9:00 AM **Regular Business Meeting**

A. Speaker Series:

1. Agency Updates:

- TWDB – Larry French
- TCEQ – Cary Betz
- TDLR – David Gunn

2. Annual GCD Rule Updates – Bill Dugat

3. Mitigation Programs – Christopher Langston

10:30 AM **Break**

B. Call to Order and Roll Call

C. Membership Update and Announcement of New Members

D. Discussion and possible action on minutes of prior meeting

E. TAGD End of Year Report

F. Discussion and possible action to approve FY18 Q4 financial reports

G. Discussion and possible action to approve FY19 Q1 financial reports

H. Officer & Committee Reports

I. Parliamentarian & Secretary Election

J. GMA & Member Updates

12:00-1:30 PM **Lunch on Your Own**

1:30-3:00 PM Regular Business Meeting Cont'd

K. TWDB Update – Director Jackson

L. Case Law Update – Mike Gershon

M. Speaker Series Continued:

- 1. Applying for GCD Grants – Kirk Welch & Cameron Turner**
- 2. Giving Testimony Training – Sarah Schlessinger & Laura Raun**

3:00 PM Break

3. Communications Panel – Laura Raun, Sapna Mulki, Vanassa Joseph

4. Insurance for Legal Fees – Ty Edwards & Alan Day

N. Legislative Forecast Panel - Greg Ellis, Ty Embrey, Brian Sledge

5:00 PM Reception

Wednesday, January 23, 2019

8:30-10:30 AM Legislative Committee Meeting

Agenda Item D: Discussion and possible action on minutes of prior meeting

**Minutes of
Regular Business Meeting
TEXAS ALLIANCE OF GROUNDWATER DISTRICTS
August 28, 2018
Hill Country Hyatt
San Antonio, TX 78251**

These Minutes are a record of the items discussed, including motions on any matters that involve the TAGD Membership. The Minutes mostly follow the order on the previously distributed agenda, but may not have been discussed in that order, as noted in the Minutes.

- A. Call to Order and Welcome Address** President Dirk Aaron called the meeting to order at 10:05 AM on August 28, 2018 by welcoming the membership, going over the topics for the day, and asking Gary Westbrook to give the invocation.
- B. Roll Call** Secretary Leah Adams called the roll and informed the President that 62 District Members were in attendance, comprising a quorum. A list of GCDs represented at the meeting is attached as Attachment 1.
- C. Membership Update and Announcement of New Members** President Dirk Aaron announced that TAGD had 85 GCD Members and 43 Associate Members with no new members joining since the last meeting. First-time meeting visitors were asked to stand and introduce themselves.
- D. Discussion and possible action on minutes of prior meeting.** President Dirk Aaron presented the minutes from the last meeting. Joe B. Cooper made a motion to approve the minutes as presented. David Van Dressar seconded the motion. The motion passed unanimously.
- E. Discussion and possible action to approve FY18 Q3 financial reports.** Treasurer Zach Holland presented the FY18 Q3 financial reports. Steve Walthour moved to approve the FY18 Q3 finances with the following budget amendments as recommended by the Finance & Budget Committee; increasing total income by \$27,000 (\$19,000 in grants and \$8,000 in member dues), increasing total meeting expenses by \$1,900, and decreasing professional services by \$1,900, with no increase in the overall budget. Jim Polonis seconded the motion. The motion passed unanimously.
- F. Discussion and possible action on the FY19 budget.** President Dirk Aaron invited Treasurer Zach Holland to present the FY19 budget. Mike McGuire moved to approve the FY19 budget as recommended by the Finance & Budget Committee. Gary Westbrook seconded the motion. The motion passed unanimously.
- G. Discussion and possible action on Financial policy amendments.** President Dirk Aaron invited Zach Holland to present the financial policy amendment recommendations. Andy Garza moved to approve the financial policy amendments as presented. Rhett Yanez seconded the motion. The motion passed unanimously.
- H. Officer and Committee Reports.** President Dirk Aaron asked for Officer and Committee reports:

1. Executive Committee – Dirk Aaron provided a report on the Executive Committee’s activities, including two official meetings since January and approval of legislative action.
2. Executive Director – Sarah Schlessinger provided a report on TAGD’s financial activities, programs and collaborations. Sarah also provided a report on recent TAGD successes, events, and opportunities for growth.
3. Legislative Committee – Amber Blount provided a report on the legislative committee and each of the five legislative subcommittees.
4. Finance Committee – Zach Holland reported no further updates beyond the meeting agenda items.
5. Bylaws Committee – Jim Polonis reported no updates at this time.
6. Information & Education – Leah Adams and Beth reported that the committee would be creating an abandoned well resources page online.
7. Groundwater Protection and Drought Preparedness–Sarah Schlessinger provided a report on the Texas Groundwater Protection Committee’s legislative recommendations.

I. Member and GMA Reports. President Dirk Aaron invited members to provide updates. No GMA updates were provided. David Bailey provided an update on a recent AG opinion request initiated by his district. Leah Adams and Amanda Maloukis provided report on a recent TDLR meeting and their testimony on commingling.

J. Agency Updates. Executive Director Sarah Schlessinger reported that TWDB, TCEQ, and TDLR did not have any updates to report at this time.

K. Other TAGD Business. President Dirk Aaron acknowledged Jim Polonis and presented him with an Honorary Membership to TAGD. Sarah Schlessinger acknowledged the Conference Planning Committee members for their work in putting together the Texas Groundwater Summit. Sarah also recognized Andrea Stout and the IEM staff for their hard work in putting together the Groundwater Summit.

L. Adjournment. David Van Dressar made a motion to adjourn the meeting. Steve Walthour seconded the motion. The motion carried unanimously. President Dirk Aaron adjourned the meeting at 11:14 AM.

Prepared and submitted by Sarah Schlessinger, Executive Director, and Leah Adams, Secretary.

Approved by the Members on _____, 2019.

Dirk Aaron, President

Janet Adams, Interim Secretary

Attachment 1
Members Attending the TAGD Regular Business Meeting
August 28, 2018

1. Bandera Co. River Authority and Groundwater District
2. Barton Springs/Edwards Aquifer Conservation District
3. Bee Groundwater Conservation District
4. Blanco-Pedernales Groundwater Conservation District
5. Bluebonnet Groundwater Conservation District
6. Brazoria County Groundwater Conservation District
7. Brazos Valley Groundwater Conservation District
8. Brewster County Groundwater Conservation District
9. Brush Country Groundwater Conservation District
10. Central Texas Groundwater Conservation District
11. Clearwater Underground Water Conservation District
12. Coastal Bend Groundwater Conservation District
13. Comal Trinity Groundwater Conservation District
14. Culberson County Groundwater Conservation District
15. Duval County Groundwater Conservation District
16. Edwards Aquifer Authority
17. Evergreen Underground Water Conservation District
18. Fayette County Groundwater Conservation District
19. Gateway Groundwater Conservation District
20. Glasscock Groundwater Conservation District
21. Gonzales County Underground Water Conservation District
22. Guadalupe County Groundwater Conservation District
23. Hays Trinity Groundwater Conservation District
24. Hemphill County Underground Water Conservation District
25. Hickory Underground Water Conservation District
26. High Plains Underground Water Conservation District No. 1
27. Hill Country Underground Water Conservation District
28. Irion County Water Conservation District
29. Jeff Davis Underground Water Conservation District
30. Kenedy County Groundwater Conservation District
31. Kinney County Groundwater Conservation District
32. Live Oak Underground Water Conservation District
33. Llano Estacado Underground Water Conservation District
34. Lone Star Groundwater Conservation District
35. McMullen Groundwater Conservation District
36. Medina County Groundwater Conservation District
37. Mesa Underground Water Conservation District
38. Mesquite Groundwater Conservation District
39. Mid-East Texas Groundwater Conservation District
40. Middle Pecos Groundwater Conservation District
41. Middle Trinity Groundwater Conservation District
42. Neches and Trinity Valleys Groundwater Conservation District
43. North Plains Groundwater Conservation District
44. North Texas Groundwater Conservation District
45. Northern Trinity Groundwater Conservation District
46. Panhandle Groundwater Conservation District
47. Panola County Groundwater Conservation District
48. Permian Basin Underground Water Conservation District

49. Plum Creek Conservation District
50. Post Oak Savannah Groundwater Conservation District
51. Prairielands Groundwater Conservation District
52. Real-Edwards Conservation and Reclamation District
53. Red River Groundwater Conservation District
54. Reeves County Groundwater Conservation District
55. Rolling Plains Groundwater Conservation District
56. Rusk County Groundwater Conservation District
57. Sandy Land Underground Water Conservation District
58. South Plains Underground Water Conservation District
59. Southeast Texas Groundwater Conservation District
60. Sterling County Underground Water Conservation District
61. Sutton County Groundwater Conservation District
62. Upper Trinity Groundwater Conservation District

Agenda Item F: Discussion and possible action to approve FY18 Q4 financial reports

Texas Alliance of Groundwater Districts

BUDGET VS. ACTUALS: FY18 BUDGET - FY18 P&L

October 2017 - September 2018

	ACTUAL	TOTAL		
		BUDGET	OVER BUDGET	% OF BUDGET
Income				
Grants and Donations	21,157.69	19,000.00	2,157.69	111.36 %
Interest Income	22.54	21.00	1.54	107.33 %
Meeting Income	131,405.20	88,500.00	42,905.20	148.48 %
Member Dues	116,975.00	116,000.00	975.00	100.84 %
Total Income	\$269,560.43	\$223,521.00	\$46,039.43	120.60 %
GROSS PROFIT	\$269,560.43	\$223,521.00	\$46,039.43	120.60 %
Expenses				
Meeting Expenses	17,690.37	17,900.00	-209.63	98.83 %
Office Expense	17,924.94	18,420.00	-495.06	97.31 %
Personnel	167,545.32	168,018.00	-472.68	99.72 %
Professional Services	16,135.38	16,380.00	-244.62	98.51 %
Travel/Confer/Dues/Outreach	14,434.62	14,500.00	-65.38	99.55 %
Total Expenses	\$233,730.63	\$235,218.00	\$ -1,487.37	99.37 %
NET OPERATING INCOME	\$35,829.80	\$ -11,697.00	\$47,526.80	-306.32 %
NET INCOME	\$35,829.80	\$ -11,697.00	\$47,526.80	-306.32 %

Texas Alliance of Groundwater Districts

BALANCE SHEET

As of December 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
WellsFargo Bank - Checking	196,432.35
WellsFargo Bank - Savings	75,125.88
Total Bank Accounts	\$271,558.23
Accounts Receivable	
Accounts Receivable	2,913.00
Total Accounts Receivable	\$2,913.00
Other Current Assets	
Deposits	400.00
Total Other Current Assets	\$400.00
Total Current Assets	\$274,871.23
TOTAL ASSETS	\$274,871.23
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,775.00
Total Accounts Payable	\$2,775.00
Credit Cards	
Wells Fargo Business Card	1,920.51
Total Credit Cards	\$1,920.51
Total Current Liabilities	\$4,695.51
Total Liabilities	\$4,695.51
Equity	
Retained Earnings	35,829.80
Unrestricted Net Assets	135,138.12
Net Income	99,207.80
Total Equity	\$270,175.72
TOTAL LIABILITIES AND EQUITY	\$274,871.23

Texas Alliance of Groundwater Districts

BUDGET VS. ACTUALS: FY19 BUDGET - FY19 P&L

October 2018 - September 2019

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Income				
Reimbursements	322.00		322.00	
Total Income	322.00		322.00	
Interest Income	5.68	21.00	-15.32	27.05 %
Meeting Income				
PFIA Training		4,375.00	-4,375.00	
Regular Business Meeting Income	11,390.00	36,000.00	-24,610.00	31.64 %
Technical Training Income	3,100.00	9,000.00	-5,900.00	34.44 %
Texas Groundwater Summit		35,000.00	-35,000.00	
Total Meeting Income	14,490.00	84,375.00	-69,885.00	17.17 %
Member Dues				
Membership Dues - Associates	38,126.00	46,877.00	-8,751.00	81.33 %
Membership Dues - Voting	102,467.00	98,588.00	3,879.00	103.93 %
Total Member Dues	140,593.00	145,465.00	-4,872.00	96.65 %
Total Income	\$155,410.68	\$229,861.00	\$ -74,450.32	67.61 %
GROSS PROFIT	\$155,410.68	\$229,861.00	\$ -74,450.32	67.61 %
Expenses				
Meeting Expenses				
Meeting Supplies	715.20	2,060.00	-1,344.80	34.72 %
Regular Business Meeting Expenses	221.77	10,300.00	-10,078.23	2.15 %
Technical Training Expenses	2,135.86	3,030.00	-894.14	70.49 %
Total Meeting Expenses	3,072.83	15,390.00	-12,317.17	19.97 %
Office Expense				
Cell Phone	405.00	1,620.00	-1,215.00	25.00 %
Clerical Duties		500.00	-500.00	
Furniture and Equipment	303.42	1,500.00	-1,196.58	20.23 %
Office Phone	53.70	200.00	-146.30	26.85 %
Postage and PO Box	70.80	300.00	-229.20	23.60 %
Reimbursable Expenses	293.97		293.97	
Rent	2,850.00	12,360.00	-9,510.00	23.06 %
Supplies	114.66	1,000.00	-885.34	11.47 %
Website	854.17	2,500.00	-1,645.83	34.17 %
Total Office Expense	4,945.72	19,980.00	-15,034.28	24.75 %
Personnel				
Executive Director				
Payroll Taxes	1,453.50	5,814.00	-4,360.50	25.00 %
Retirement	1,519.96	4,560.00	-3,040.04	33.33 %
Salaries	18,999.99	76,000.00	-57,000.01	25.00 %
Total Executive Director	21,973.45	86,374.00	-64,400.55	25.44 %
Health Insurance-Group Plan	3,280.50	20,700.00	-17,419.50	15.85 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Staff				
Payroll Taxes	1,147.50	4,590.00	-3,442.50	25.00 %
Retirement	900.00	3,600.00	-2,700.00	25.00 %
Salaries	15,000.00	60,000.00	-45,000.00	25.00 %
Total Staff	17,047.50	68,190.00	-51,142.50	25.00 %
Total Personnel	42,301.45	175,264.00	-132,962.55	24.14 %
Professional Services				
Audit/Tax Return		1,000.00	-1,000.00	
Insurance - Bonds		2,500.00	-2,500.00	
Member Management Software	150.00	1,440.00	-1,290.00	10.42 %
Payroll/Bookkeeping/Banking	499.96	3,000.00	-2,500.04	16.67 %
PFIA Instructor		2,500.00	-2,500.00	
Texas Legislative Service	429.99	1,820.00	-1,390.01	23.63 %
Total Professional Services	1,079.95	12,260.00	-11,180.05	8.81 %
Travel/Confer/Dues/Outreach				
Conference Fees	750.00	3,000.00	-2,250.00	25.00 %
Member Dues/Registrations	250.00	1,000.00	-750.00	25.00 %
Outreach	208.10	2,000.00	-1,791.90	10.41 %
Parking	59.50	500.00	-440.50	11.90 %
Travel and Hotel	439.05	2,500.00	-2,060.95	17.56 %
Total Travel/Confer/Dues/Outreach	1,706.65	9,000.00	-7,293.35	18.96 %
Total Expenses	\$53,106.60	\$231,894.00	\$ -178,787.40	22.90 %
NET OPERATING INCOME	\$102,304.08	\$ -2,033.00	\$104,337.08	-5,032.17 %
NET INCOME	\$102,304.08	\$ -2,033.00	\$104,337.08	-5,032.17 %

Agenda Item G: Discussion and possible action to approve FY19 Q1 financial reports

Texas Alliance of Groundwater Districts

BUDGET VS. ACTUALS: FY19 BUDGET - FY19 P&L

October 2018 - September 2019

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Income	322.00		322.00	
Interest Income	5.68	21.00	-15.32	27.05 %
Meeting Income	14,490.00	84,375.00	-69,885.00	17.17 %
Member Dues	140,593.00	145,465.00	-4,872.00	96.65 %
Total Income	\$155,410.68	\$229,861.00	\$ -74,450.32	67.61 %
GROSS PROFIT	\$155,410.68	\$229,861.00	\$ -74,450.32	67.61 %
Expenses				
Meeting Expenses	3,072.83	15,390.00	-12,317.17	19.97 %
Office Expense	4,945.72	19,980.00	-15,034.28	24.75 %
Personnel	42,301.45	175,264.00	-132,962.55	24.14 %
Professional Services	1,079.95	12,260.00	-11,180.05	8.81 %
Travel/Confer/Dues/Outreach	1,706.65	9,000.00	-7,293.35	18.96 %
Total Expenses	\$53,106.60	\$231,894.00	\$ -178,787.40	22.90 %
NET OPERATING INCOME	\$102,304.08	\$ -2,033.00	\$104,337.08	-5,032.17 %
NET INCOME	\$102,304.08	\$ -2,033.00	\$104,337.08	-5,032.17 %

Texas Alliance of Groundwater Districts

BALANCE SHEET

As of September 30, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
PayPal Bank	1,054.44
WellsFargo Bank - Checking	100,690.97
WellsFargo Bank - Savings	75,120.20
Total Bank Accounts	\$176,865.61
Accounts Receivable	
Accounts Receivable	100.00
Total Accounts Receivable	\$100.00
Other Current Assets	
Deposits	400.00
Total Other Current Assets	\$400.00
Total Current Assets	\$177,365.61
TOTAL ASSETS	\$177,365.61
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	3,030.00
Total Accounts Payable	\$3,030.00
Credit Cards	
Wells Fargo Business Card	3,367.69
Total Credit Cards	\$3,367.69
Total Current Liabilities	\$6,397.69
Total Liabilities	\$6,397.69
Equity	
Retained Earnings	0.00
Unrestricted Net Assets	135,138.12
Net Income	35,829.80
Total Equity	\$170,967.92
TOTAL LIABILITIES AND EQUITY	\$177,365.61

Texas Alliance of Groundwater Districts

BUDGET VS. ACTUALS: FY18 BUDGET - FY18 P&L

October 2017 - September 2018

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Grants and Donations	21,157.69	19,000.00	2,157.69	111.36 %
Interest Income	22.54	21.00	1.54	107.33 %
Meeting Income				
PFIA Training	4,900.00	3,500.00	1,400.00	140.00 %
Regular Business Meeting Income	32,285.00	30,000.00	2,285.00	107.62 %
Technical Training Income	16,140.00	15,000.00	1,140.00	107.60 %
Texas Groundwater Summit	78,080.20	40,000.00	38,080.20	195.20 %
Total Meeting Income	131,405.20	88,500.00	42,905.20	148.48 %
Member Dues				
Membership Dues - Associates	37,125.00	37,000.00	125.00	100.34 %
Membership Dues - Voting	79,850.00	79,000.00	850.00	101.08 %
Total Member Dues	116,975.00	116,000.00	975.00	100.84 %
Total Income	\$269,560.43	\$223,521.00	\$46,039.43	120.60 %
GROSS PROFIT	\$269,560.43	\$223,521.00	\$46,039.43	120.60 %
Expenses				
Meeting Expenses				
Meeting Supplies	904.10	900.00	4.10	100.46 %
Regular Business Meeting Expenses	9,426.40	10,000.00	-573.60	94.26 %
Technical Training Expenses	7,359.87	7,000.00	359.87	105.14 %
Total Meeting Expenses	17,690.37	17,900.00	-209.63	98.83 %
Office Expense				
Bank Service charges	0.00		0.00	
Cell Phone	1,620.00	1,620.00	0.00	100.00 %
Clerical Duties	456.20	500.00	-43.80	91.24 %
Furniture and Equipment	2,047.11	1,500.00	547.11	136.47 %
Office Phone	210.89	200.00	10.89	105.45 %
Postage and PO Box	378.55	300.00	78.55	126.18 %
Rent	11,400.00	12,000.00	-600.00	95.00 %
Supplies	1,315.15	1,300.00	15.15	101.17 %
Website	497.04	1,000.00	-502.96	49.70 %
Total Office Expense	17,924.94	18,420.00	-495.06	97.31 %
Personnel				
Executive Director				
Payroll Taxes	5,814.00	5,814.00	0.00	100.00 %
Retirement	4,413.22	4,560.00	-146.78	96.78 %
Salaries	75,999.96	76,000.00	-0.04	100.00 %
Total Executive Director	86,227.18	86,374.00	-146.82	99.83 %
Health Insurance-Group Plan	14,444.72	14,770.46	-325.74	97.79 %
Staff				
Payroll Taxes	4,513.50	4,513.50	0.00	100.00 %
Retirement	3,359.88	3,360.00	-0.12	100.00 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Salaries	59,000.04	59,000.04	0.00	100.00 %
Total Staff	66,873.42	66,873.54	-0.12	100.00 %
Total Personnel	167,545.32	168,018.00	-472.68	99.72 %
Professional Services				
Audit/Tax Return	5,286.96	5,100.00	186.96	103.67 %
Contracted Services	1,500.36	1,500.00	0.36	100.02 %
Insurance - Bonds	1,829.23	2,500.00	-670.77	73.17 %
Member Management Software	540.00	480.00	60.00	112.50 %
Payroll/Bookkeeping/Banking	3,023.87	3,000.00	23.87	100.80 %
PFA Instructor	2,235.00	2,000.00	235.00	111.75 %
Texas Legislative Service	1,719.96	1,800.00	-80.04	95.55 %
Total Professional Services	16,135.38	16,380.00	-244.62	98.51 %
Travel/Confer/Dues/Outreach				
Conference Fees	949.56	3,000.00	-2,050.44	31.65 %
Member Dues/Registrations	679.00	1,000.00	-321.00	67.90 %
Outreach	2,936.63	2,000.00	936.63	146.83 %
Parking	298.97	500.00	-201.03	59.79 %
Travel and Hotel	9,570.46	8,000.00	1,570.46	119.63 %
Total Travel/Confer/Dues/Outreach	14,434.62	14,500.00	-65.38	99.55 %
Total Expenses	\$233,730.63	\$235,218.00	\$ -1,487.37	99.37 %
NET OPERATING INCOME	\$35,829.80	\$ -11,697.00	\$47,526.80	-306.32 %
NET INCOME	\$35,829.80	\$ -11,697.00	\$47,526.80	-306.32 %

Agenda Item I: Parliamentarian & Secretary Election

Texas Alliance of Groundwater Districts
 Nominating Committee Recommendations & Election Ballot
 For 2017-2019 Term

Position	Nominee	TAGD Area	GCD
Secretary			
<input type="checkbox"/>	Greg Sengelmann	Edwards Carrizo	Gonzales UWCD
<input type="checkbox"/>			

Texas Alliance of Groundwater Districts
 Nominating Committee Recommendations & Election Ballot
 For 2017-2019 Term

Position	Nominee	TAGD Area	GCD
Parliamentarian			
<input type="checkbox"/>	Lonnie	Lower Gulf Coast	Live Oak UWCD
<input type="checkbox"/>			