

MIDDLE PECOS GROUNDWATER CONSERVATION DISTRICT

Position Description

POSITION: *Field Technician (Full Time)*

PAY RANGE: *Salary commensurate on experience*

APPLICATIONS: Resumes may be submitted via email to mpgcd@mpgcd.org, by US Mail to P.O. Box 1644, Fort Stockton, TX 79735, or delivered in person to the District Office at 405 North Spring Drive, Fort Stockton, Texas 79735

DEADLINE: Resumes will be received until 4 p.m. on Friday, October 6, 2017.

POSITION DESCRIPTION: The Field Technician reports to the General Manager and is responsible for providing technical field services to the Middle Pecos Groundwater Conservation District. This includes monitoring wells, measuring water levels, measuring water quality, performing well inspections, and any additional responsibilities assigned by the General Manager.

RESPONSIBILITIES:

- Perform well inspections on wells to ensure compliance with District Rules and State laws.
- Assist with well monitoring network that provides a healthy sample of wells in the county as well as special areas where monitoring is needed to assist in data collection for aquifer levels.
- Document and track all information from District programs including well inspections, well monitoring, and other programs.
- Ensure all equipment is in proper working condition, including routine upkeep and maintenance of well equipment and all District vehicles.
- Investigate concerns/complaints related to groundwater, including waste or pollution of groundwater.
- Assist residents and businesses in their communication with District personnel and their understanding of District Rules and procedures.
- Assist in the education of the public on the purpose and abilities of the District and the physical nature of groundwater and the aquifer.
- Responsible for tracking water well data and managing registration information and tracking District wide groundwater data in Excel or specialized GIS software.
- Complete a weekly schedule of duties while maintaining a courteous and professional demeanor with property owners, drillers, and oil and gas companies.
- Compile and record data from well locations and enter into District database.
- Alert General Manager of any equipment costs and repairs needed prior to expense.
- All other job duties as assigned by General Manager.

QUALIFICATIONS:

Education:

- Bachelor's degree preferred; high school or equivalent required. Experience in geology, groundwater, water production, or sciences a plus.

Experience:

- Experience in scientific data collection, organization of data, and data analysis a plus, but not required.
- Training and/or experience with GPS and GIS technologies a plus, but not required.
- Experience working with governmental entities in water resources or related field a plus, but not required.

Knowledge:

- Working knowledge of Microsoft office software including Word, Excel, Access, PowerPoint, and Publisher.
- Knowledge of scientific processes including data collection, organizing data, and data analysis.
- Knowledge of water well construction and operations a plus.

Skills and Abilities:

- Excellent oral and written communication skills required.
- Basic computer skills.
- Ability to adjust actions in relation to other actions.
- Self-motivated and capable of working independently.
- Organized with a strong work ethic.
- Must be punctual and dependable.
- Texas Driver's License required
- Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.

WORKING CONDITIONS:

- Work is physically active.
- Requires hours of work to be conducted outside in varying weather conditions.
- Requires heavy lifting.
- Outside work- may include exposure to potentially harmful plants, animals, and insects.
- Regularly traverse on irregular or unstable surfaces, through brush, and over distances.

ORIENTATION/REVIEW PERIOD

The first 90 calendar days of employment with the District are considered an orientation/review period. The employee will be classified as a trainee during this period. During this time, the employee and the District will evaluate job requirements and performance, District policies and attitudes. Where the working arrangement is not satisfactory to either party, the employment relationship can be severed at any time. At the completion of this time period employees will receive an evaluation and, if successfully completed, will become eligible for certain employment benefits.